



**Boston West Academy**  
**SEND Information Report**



**What should I do if I think my child/young person may need support with SEND (special educational needs and disabilities)?**

If you have concerns, make an appointment to speak to your child's class teacher. Your child's teacher will be able to talk to you about the Special Educational Needs and Disabilities process and support in our school. At any point, you can also arrange to speak to the SENCo (Special Educational Needs Coordinator), Miss Megan Taylor or the Deputy SENCo, Mrs Sarah Marsters.

**How will the school respond to my concern?**

Together, we will form a plan of action and involve the appropriate people. To gain a full picture, sharing information from home and school is beneficial. Using this information, we will decide on the next steps and the timescale.

**How does the school know if my child/young person needs extra help?**

At our school, we monitor the progress and attainment of every child on a regular basis. If any child is encountering difficulties, we will consider the intervention necessary to support his/her learning. "Extra help" does not only relate to learning, it includes emotional well-being, social interaction, communication problems, mental health and physical or sensory difficulties. If we think your child needs to be placed on our SEND list, we would arrange a meeting with you.

**How will the school support my child/young person?**

The support begins at a school level, such as in-class targeted intervention, individual specific activities or use of appropriate learning resources. Most Special Educational Needs and disabilities will be met within class. Additional intervention, be it with school staff or external specialist agencies / services, is not always needed. However, in consultation with you, we would decide if involving an agency would be beneficial. The agencies and support services we currently work with are:

- Educational Psychologist
- Speech and Language Therapy Service
- Specialist Teaching Team
- Behaviour Outreach Support Service
- Community Paediatrician
- Child and Young People's Nurse Team
- CAMHS (Child and Adolescent Mental Health Service)
- Physiotherapy Service
- Working Together Team (Lincolnshire Autism, Social Communication and SEND Outreach Service)
- Healthy Minds Lincolnshire Service
- Sensory Education and Support Service
- Occupational Therapy Service

**How will I know how well my child/young person is doing?**

Partnership between school and home is crucial. If your child is on our SEND list, you will be kept informed of progress each term. Your child's progress will be reviewed against individual targets and next steps identified. In addition to this, we currently assess each child using National Curriculum Expected Standards, the Development Matters EYFS Framework or following The Engagement Model for smaller steps. For those children who have external agency intervention, we would also arrange a termly review meeting. For all other children, you are given the opportunity to arrange a meeting with your child's class teacher each term. However, at any point, if you



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require further support or advice, contact your child's teacher and arrange a meeting. Conversely, we would contact you if we had any concerns regarding your child.

**How will my child/ young person be involved in the process and be able to contribute their views?**

At every review point in the year, your child will have the opportunity to talk about his/her learning and think about next steps in relation to individual targets. We want all our pupils to take ownership of their learning so we talk to them about targets and next steps.

**How will the curriculum be matched to my child's/ young person's needs?**

Every child in our school will have access to a broad, balanced and inspirational curriculum. Your child's class teacher will differentiate the learning for all the children in the class, ensuring the tasks match the children's abilities, whilst still providing the correct level of challenge. To support learning in the classroom, we will utilise ICT, resources, routine strategies, careful grouping of pupils and, when appropriate, additional adults. We adapt resources and equipment for specific needs as and when required.

**How will my child/ young person be included in activities outside the classroom including school trips?**

All pupils will be included in activities outside the classroom. We would carefully plan alongside you and ensure all needs are met.

**How will the school prepare and support my child/ young person to join the school?**

We would want to meet with yourself and your child to discuss any needs. There would be an opportunity to meet with your child's new class teacher and the SENCo. Before joining our school, we liaise with the child's nursery and any agencies who may be involved to discuss any specific training that may be required for our staff to support your child starting our school.

**How will the school prepare and support my child/ young person to transfer to a new setting/school/college?**

We think carefully about transition, be it to a new class or to secondary school. When moving into the next class, all class teachers pass on information and take time to discuss any pupils with SEND. When preparing for secondary school, we can offer guidance about the process. We will invite a representative from your child's confirmed secondary school to attend a review meeting. If this is not possible, we will endeavour to talk with someone before your child moves on. All relevant paperwork, including details of provision for your child, will be transferred to the secondary school.

**How will the school help me to support my child's/young person's learning?**

We will suggest activities, resources or signpost you to relevant websites or games you can do at home. We are always available and if you require any further advice or support, you can arrange a meeting with the class teacher or the SENCo.

**How can I access support for myself and my family?**

There is further information about various aspects of support on the Local Authority's website:  
<https://www.lincolnshire.gov.uk/send-local-offer>

**Who can I contact for further information?**

Our school's SENCo is Miss Megan Taylor – contact the school to arrange a meeting or conversation.  
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