

Monday 29th January

MRS STEED PARENTS' EVENINGS – 6th and 7th February

We would like to invite you to attend an appointment with Mrs Steed before she goes on maternity which will take place on Tuesday 6th and Wednesday 7th February. **These appointments will be virtual, using Microsoft Teams.**

Tuesday 6th February: 1:00pm – 4:30pm

Wednesday 7th February: 1:00pm – 4:30pm

At the meeting, the class teacher will provide you with an update on your child's progress. You will have the opportunity to talk about how your child is getting on academically and with regards to his/her personal development.

Appointments will last for 10 minutes so that Mrs Steed is able to fit in 30 appointments over the two days meaning that every parent/carers can book one - we must keep to 10 minute appointments so we are on schedule!

If you think your meeting will need to last more than 10 minutes as you have something specific you would like to discuss that may take a little longer, please get in touch and Mrs Steed will arrange a separate meeting with you to discuss the specific issue.

Appointments can be made using Microsoft Bookings using this link:

<https://outlook.office365.com/owa/calendar/BostonWestAcademyParentsEvening@anthemtrust.uk/bookings/s/tYJQKdWfrqDtuciyXkA-Q2>

IMPORTANT: make sure you pick the correct teacher from the drop down menu.

Yours sincerely,



Ceri Braybrook
Headteacher